



School of Medicine

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October 10, 2016

TO: Department Chairs
Department Administrators

FROM: Jack D. Sobel, MD, Dean

SUBJECT: FY 2017 Dean's Tax

A handwritten signature in black ink, appearing to be 'J. Sobel', written over the 'FROM' line.

As we come closer to the completion of the FY 2017 budget, I just wanted to thank you for all of your hard work in this endeavor. It has not been an easy task and while we still have some more work to do, I believe we made substantial progress in transforming our budget and budget processes.

Per this memo, I am officially notifying you that the Dean's Tax for FY 2017 will be 5%. If you have questions on what your specific amount is or how it is calculated, I urge you to contact Lisa or Rob as soon as possible.

Again, I thank each of you for all of your hard work

CC: Vice President David Hefner
Vice Dean Lisa Keane
Vice Dean Rob Kohrman