

School of Medicine Research Policy

TITLE: UNIVERSITY RESOURCES COMMITMENTS

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Summary:

All sponsored project activities involving University resources (faculty time, space, equipment, etc.) require approvals (when appropriate) of the Chair, Dean, OVPR and Sponsored Programs Administration (SPA). This applies to product development, venture capital initiatives, technology transfer projects, etc., in addition to the more traditional research grant/contract and applications for institutional funding.

Process:

It is the responsibility of the Principal Investigator (P.I.) to obtain the Chair's endorsement/commitment for those activities involving Departmental resources; the Dean's endorsement/commitment for the School's resources, etc.

Projects that involve other schools/colleges at the University also require the signature by the Dean's of those units.

Documentation for all of these approved departmental/school/university commitments (cost sharing/matching commitments/waiver of indirect costs, etc.) will be required prior to grant sign off by Sponsored Programs Administration (SPA).

Procedure:

A completed Form for External Support (FES) signed by the PI(s), Chair(s), Dean(s) and SPA constitutes project approval. Signatures by the University officials require review of the protocol, contract for budget, resource commitments and university responsibilities. Human/Animal subject approval is also required prior to initiation of the study.

Reporting:

Appropriate University resource commitments will be documented on the University's Form for External Support (FES) and verified by the appropriate internal authorizers for the Department/School/University.