**School of Medicine**

**Research Policy**

TITLE: UNIVERSITY RESOURCES COMMITMENTS

ORIGINALLY ISSUED: February 14, 1986

 August 20, 1987

 September 15, 1994

 February, 1995

Summary:

All sponsored project activities involving University resources (faculty time, space, equipment, etc.) require approvals (when appropriate) of the Chair, Dean, OVPR and Sponsored Programs Administration (SPA). This applies to product development, venture capital initiatives, technology transfer projects, etc., in addition to the more traditional research grant/contract and applications for institutional funding.

Process:

It is the responsibility of the Principal Investigator (P.I.) to obtain the Chair’s endorsement/commitment for those activities involving Departmental resources; the Dean’s endorsement/commitment for the School’s resources, etc.

Projects that involve other schools/colleges at the University also require the signature by the Dean’s of those units.

Documentation for all of these approved departmental/school/university commitments (cost sharing/matching commitments/waiver of indirect costs, etc.) will be required prior to grant sign off by Sponsored Programs Administration (SPA).

Procedure:

A Cayuse record completely approved by the PI(s), Chair(s) or Department’s Designee, and the Research Administrative Services Office under the authority of the Dean’s Office and SPA constitutes project approval. Signatures by the University officials require review of the protocol, contract for budget, resource commitments and university responsibilities. Human/Animal subject approval is also required prior to initiation of the study.

Reporting:

Appropriate University resource commitments will be documented via the documents uploaded to Cayuse and verified by the appropriate internal authorizers for the Department/School/University.